SHEEPTRACEABILITY
EID RESEARCH PILOT

ScotEID Information Centre
(open Mon-Fri 9am-5pm)
Unit 28
Huntly Business Centre
83 Gordon Street
Huntly
AB54 8FG
t 01466 794323
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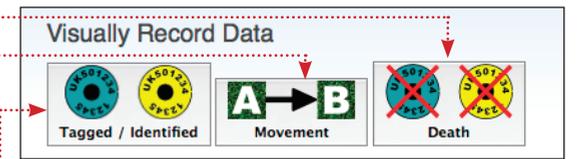
email **help@scoteid.com**
website **www.scoteid.com**

Manually Record Data

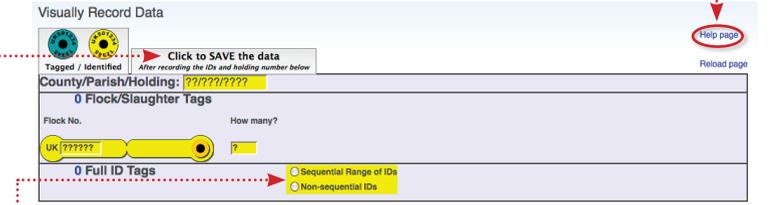Click on **Visually Record Data** under the **Site Navigation** menu on the left hand side.

The following icons appear:

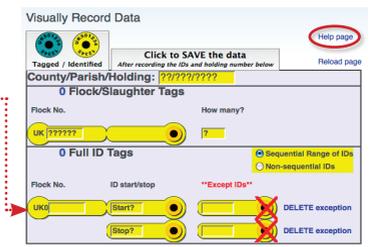**Visually Record Data** — Tagged / Identified, Movement, Death

You can add to the online holding register; any tagged/identified animals, moves not gone through a CCP, and deaths.

Click on the **Tagged/Identified** icon
In line with new rules for recording when you tag, you can enter a batch of slaughter tag numbers or enter individual numbers.

Slaughter Tags
For a batch recording enter the flock number and quantity of sheep tagged then click on **SAVE the data**.
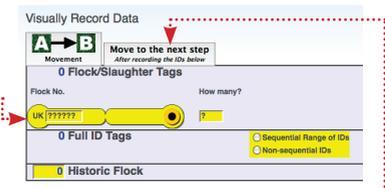

Full ID Tags
Click on **Sequential Range of IDs** or **Non-sequential IDs** enter the flock number and range, and click on **SAVE the data**.
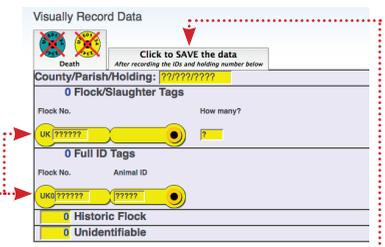
Click on the **Movement** icon
If you have a movement that has not gone through a CCP and it is between holdings that are over 5 miles apart, or you have a private sale, you can record the on/off movement here.
Fill in the yellow boxes as before and follow the prompts.

Click on **Move to the next step**

Click on the **Death** icon
You can record any animal death here. They can be either tagged with a slaughter tag or double breeding tags, a historic animal or unidentifiable.
Fill in the appropriate yellow boxes and follow the prompts.

Click on **SAVE the data**

If you have any problems... there is a **Help page** icon in blue on the right hand side of the screen at the top.

Jargon Buster

Web browser A software application used to locate and display web pages. eg Microsoft Internet Explorer and Mozilla Firefox.
Home Page The introductory document of a website. It serves as a table of contents to the site's other pages and provides links.
Link A string of commands to direct you to another web page.
Login/Logout To make a computer system or network recognise you so that you can begin or end a computer session.
Username A name used to gain access to a computer system.

Log Out

When you have finished inputting your new data remember to **Log out** using the **Site Navigation** box - and return to Home page

If you have any problems using this booklet
please contact the ScotEID Information Centre on **01466 794323**

Helpful Notes
1. If you experience problems getting onto the ScotEID website or navigating through it, we would advise using **Mozilla Firefox** as your browser rather than Windows Internet Explorer. Mozilla is easy to download (and free!) use this link: **www.mozilla.com/en-US/firefox/fx/** – click in the green box and follow the instructions.

2. Should you have any questions or queries about the information here or on the website, please contact the ScotEID team.

One small click...

A step-by-step guide to using the ScotEID website

SHEEPTRACEABILITY
EID RESEARCH PILOT

Scottish Sheep Industry Research Pilot

**Working with the Industry
towards a Scottish solution**

Join the Pilot
Click here to join the pilot

To deal with EU Regulation EC21/2004 regarding traceability of sheep flocks by individual animal recording, the **ScotEID** research pilot is developing systems for tracing and identification using electronic tagging (EID).

EID is a tool which allows keepers to record and access information on movements and double-tagged sheep more quickly and easily, especially where large numbers of sheep are moved at speed.

The electronic identifier has a microchip which contains the sheep's individual number.
This can be read by using an electronic reader.

The **ScotEID** pilot has developed a website www.scoteid.com and is encouraging every Scottish sheep farmer to join the pilot as a partner farm by visiting this website and registering online.

The purpose of this booklet is to show you how to register on the website and how to use it for recording data and accessing your holding register.
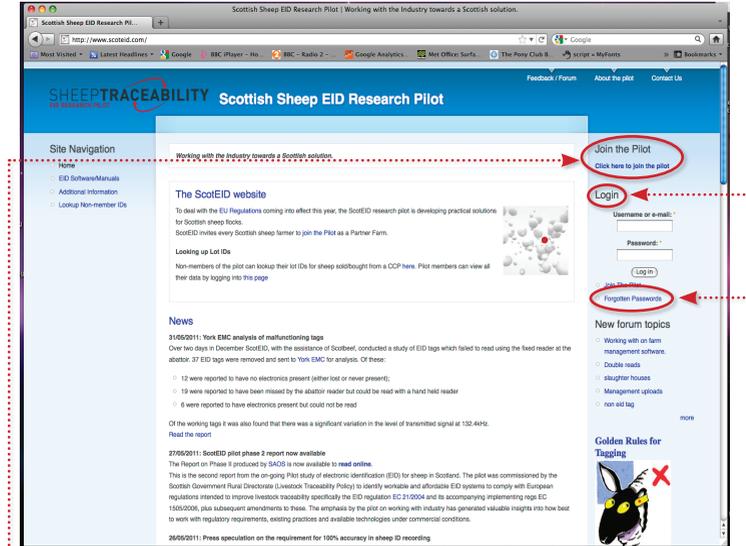
Getting started
In four simple steps we guide you through the **ScotEID** website and show you how to access and use your Holding Register.

If you are struggling with any of the terms or phrases we use, please look inside at our special **Jargon Buster** box.
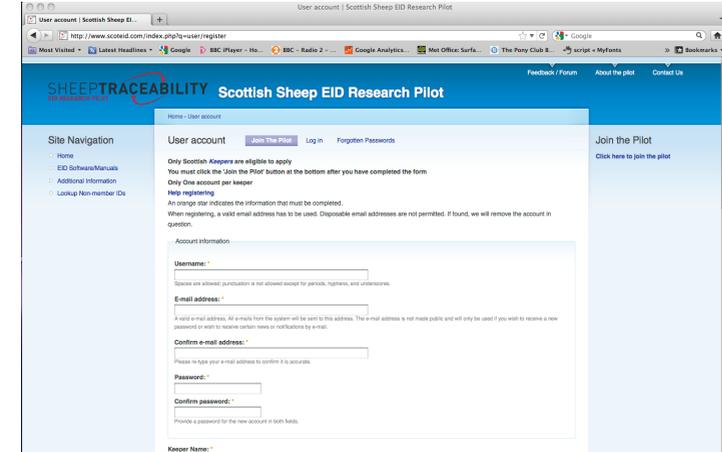
One Small Click...

SHEEP**TRACEABILITY**
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Step 1
Registering & Logging On

To register and access information on our website go to
www.scoteid.com. This will take you to the home page as below:

Click here to Join the Pilot.
You will require your contact details, email address, CPH(s), Flock Number(s) and number of breeding ewes to complete the registration.
You also need to make up a username and password.

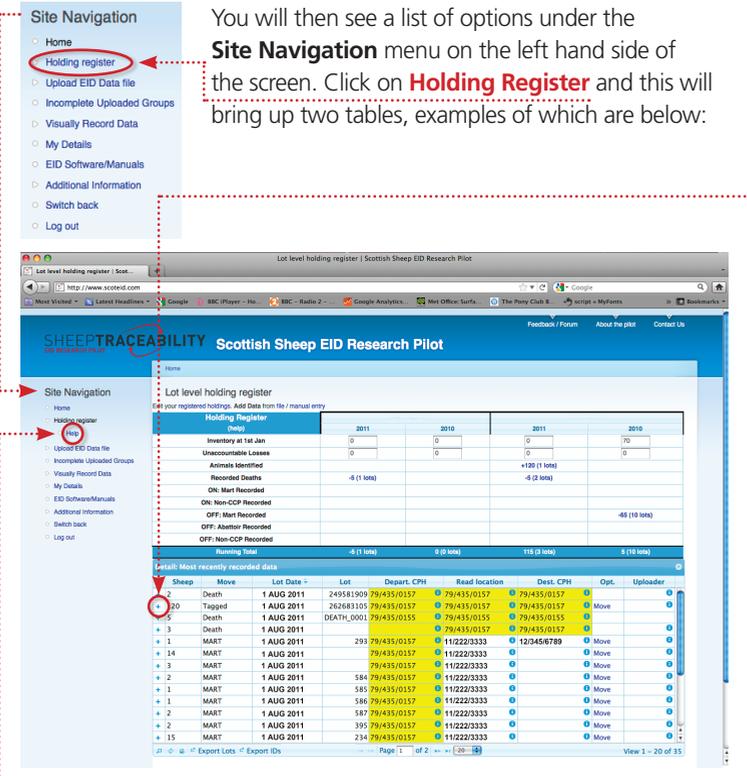**For easy reference record your username and password here:**

username	password

If you can't remember your password, click on **Forgotten Passwords** and follow the instructions to receive a new password.

Step 2
Access your holding register

Login using your username and password.

You will then see a list of options under the **Site Navigation** menu on the left hand side of the screen. Click on **Holding Register** and this will bring up two tables, examples of which are below:

This shows all the recorded moves on and off your holding including those through a **Critical Control Point (CCP)** ie a mart or abattoir with a reader. If you have more than one holding, the register will split the movements between these holdings.

Click on **the blue 'plus' sign** to find individual animal EID numbers for that lot.
Your list will appear as shown below and the blue plus sign will turn into a minus sign.
When you have finished - Click on **the blue 'minus' sign**

There is a **Help** facility under **Holding Register**, on the left hand side in the **Site Navigation** menu, and this will guide you through all the features of your holding register.