

## ScotEID Pig Keepers – Questions & Answers

Please note the following guidance is interpretation of the regulations in all instances the [Official Guidance](#) and [the Pigs \(Records, Identification and Movement\) \(Scotland\) Order 2011](#) should take precedence.

### 1. Is Scotland adopting a paperless system for pig movements?

The use of paper movement documents is in most instances discretionary. However, in practice for changes of ownership it will often be simpler to print a ScotEID movement document as it will also cover the FCI & haulage legislation and many keepers/abattoirs may prefer to have a physical copy.

A movement document is only strictly necessary in the following instances:

- the movement has not been pre-notified to ScotEID
- the animals are identified by a temporary mark
- the destination is out-with Scotland

However, if you do not use a movement document you will still be required to provide the necessary paperwork to comply with the haulage and, if necessary, the Food Chain Information (FCI) regulations.

### 2. How do I report a movement?

Movements should be pre-notified or notified on the day of movement with the ScotEID system. The means of notification are listed below in order of preference:

- Registering online  
[www.scoteid.com](http://www.scoteid.com)
- Emailing/phoning the ScotEID help centre  
[help@scoteid.com](mailto:help@scoteid.com)  
01466 794323
- Faxing a movement document to ScotEID  
01466 792801
- Posting a movement document to ScotEID  
ScotEID Information Centre  
Unit 28 - Huntly Business Centre  
83 Gordon Street  
Huntly  
AB54 8FG

### 3. Where can I get a blank movement document?

A blank movement document can be download from the scoteid website or, if you don't have internet access, the help desk can fax/post a copy. However, if you decide to use a blank document you must still notify the movement to ScotEID.

### 4. What happens if the movement details change after pre-notification?

Provided the movement has not been signed-off by the keeper you can login to your account and update the movement details or alternatively inform the ScotEID help desk of the change.

**5. How do I inform ScotEID that I have received a pig consignment?**

You will be able to confirm receipt of a pig movement using the ScotEID website or by informing the ScotEID help centre. If notifying by post you should sign and complete the receiving keepers declaration. Notification of receipt should occur within 3 days.

**6. How do I report a movement out of office hours if I have no internet access?**

Provide the relevant movement information by faxing or posting a copy of the movement document to the office.

**7. What happens for cross-border moves?**

The consigning keeper should inform the appropriate body of the movement. For Scottish keepers this is ScotEID.

**8. If I import/export pigs what CPH number should I use for the departure/destination?**

A list of CPH numbers to use for different countries is provided on the website. You can also contact the ScotEID information centre who will give you a CPH number to use according to the import/export country.

**9. What happens if I decide to sell a pig at a show?**

You should inform ScotEID of the movement by one of the methods described previously. It would be a good idea to take some blank movement documents if you think this might be a possibility.

**10. What should I do if the buyer does not have a CPH number?**

The official guidance for keepers states *'It is important that you obtain your CPH number before you move pigs on or off your holding'*. We would strongly recommend that you ensure a buyer obtains a CPH number before selling pigs to them.

**11. My pigs don't comply with the FCI declaration what additional information do I need to supply?**

You should contact the buyer/abattoir to find out what information they require and if they have a proforma. An [example form](#) used by Broxburn abattoir is on the ScotEID website.

**12. What should I do if I don't know the birth CPH but want to use a temporary marking?**

If you do not know the birth CPH of the pigs you wish to move you must choose an alternative means of identification.

**13. What should I do if I plan to share transport?**

You should record the movement as usual with ScotEID, but you will need to produce two haulage documents to satisfy the haulage regulations. One for yourself and another for whoever you are sharing the transport with.

**14. What should I do if I plan multiple Drop-offs?**

You should have a movement document for each drop-off point.

**15. I have a landless keeper CPH number. Why can't I use this for movement purposes?**

The landless CPH numbers are intended purely for administrative purposes and do not relate to a geographic location. For the purposes of traceability and complying with the legislation CPH number of the actual piece of land which the animals have been moved to/from must be used.

**16. Where can I find out more?**

[www.scoteid.com/pig-guidance](http://www.scoteid.com/pig-guidance)